



National Defense University REGULATION

NDU Reg. 5.30

ACADEMIC AFFAIRS
July 14, 2014

SUBJECT: NATIONAL DEFENSE UNIVERSITY SPEAKERS' PROGRAM

REFERENCE: NOT APPLICABLE.

1. PURPOSE. The purpose of the NDU speakers program is to complement curricula through exposure to a variety of distinguished leaders. The program consists of two components: the NDU President's Lecture Series and the Strategic Leadership Forum. Both provide students the opportunity to see, hear, and engage with distinguished leaders in person and in a non-attribution setting.

2. CANCELLATION. This Regulation supersedes all previous National Defense University Distinguished Leader Program policies and guidances.

3. APPLICABILITY. All NDU students, faculty, and staff.

4. BACKGROUND. The speakers program consists of a lecture at the University level followed by seminar or small group discussions in the colleges. The lecture, followed by a questions and answers session, will normally be scheduled for Wednesdays from 0900-1015 with seminar discussions from 1030-1130. Colleges will organize and conduct the follow-on seminars as they determine most appropriate for the critical review of the speakers comments, strategic leadership lessons learned, and relating these points to readings and concepts in the core curriculum. Distinguished guest speakers will be invited to participate in a seminar at one of the Colleges. The two components of the speakers program are similar in nature and design, but differ in focus.

- a. NDU President's Lecture Series (PLS). The PLS provides a series of speakers to address a particular theme each academic year. The theme reflects a timely issue and professional development priority of the Chairman of the Joint Chiefs of Staff (CJCS) and the NDU President. Speakers will be experts on the topic from varied backgrounds that are uniquely qualified to address various aspects of the theme.

- b. Strategic Leadership Forum (SLF). The SLF focuses on the University's enduring requirement to educate future strategic leaders in national security that are able to operate and creatively think in an unpredictable and complex world. To provide a variety of perspectives, speakers will include strategic leaders from the military services, government departments/agencies, as well as the international community and private industry. These speakers will address the challenges, skills, roles and responsibilities of strategic leaders. The lectures relate

5. DEFINITIONS. Not Applicable.

6. POLICY. Not Applicable.

7. RESPONSIBILITIES. The Provost plans and coordinates dates and speakers. The NDU President personally invites the speakers.

8. PROCEDURES.

- a. Some PLS or SLF speakers may be integrated into Phase I (Strategic Leader Foundational Course) curriculum. In Phase II, NDU speakers will be scheduled for two Wednesdays each month, for a total of 13 lectures. PLS and SLF speakers will not normally be scheduled during Phase III of the academic year.
 - 1. The Office of Academic Affairs and the Colleges will regularly coordinate PLS and SLF lectures and other major speaker events. Coordination will include confirming with speakers at the one month and two week point that the lecture is on schedule. In the event of a cancellation, the Office of Academic Affairs will notify the Deans immediately, attempt to schedule another highly qualified speaker or recommend to the Provost that the scheduled time be turned back over to the colleges as soon as possible. If a distinguished speaker is unable to lecture on a Wednesday, every effort will be made to ensure speakers are not rescheduled to a time that conflicts with scheduled classes, interrupting the core curriculum or the Colleges. In the event that a speaker must be scheduled/rescheduled on a day other than Wednesday, the requirement for a follow-on seminar is delegated to the leadership of each college.
 - 2. Written invitations to distinguished leaders come from the NDU President and will include information on NDU, the state of the academic calendar, the focus of students' studies prior to the proposed date of speaking and what is subsequently planned. A short description of the annual theme and related topics will be shared with PLS speakers. A short description of the DLAs and their use to focus our students' study of strategic leadership will be shared with SLF speakers. The invitation will suggest proposed issues or concepts for discussion.

3. In collaboration with the Colleges, the Office of Academic Affairs will prepare and share a short teaching note for the faculty that will accompany each speaker's biography. The teaching note will highlight the speaker, learning objective(s), and suggested guiding questions to facilitate the seminar discussion that follows the lecture. A short reading may also be recommended to prepare students for the lecture and seminar.
- b. The NDU Protocol Office makes arrangements for distinguished speakers, to include preparing letters of invitation for NDU-P and coordinating with the speaker's office. Academic Affairs will coordinate dates and other details related to the speakers' program with Protocol.
- c. The Director, Audio Visual Directorate (ITD-AVD) provides A/V and photographic coverage. Lectures will be televised on the NDU closed-circuit system so faculty that will facilitate the follow-on seminar discussions can listen to the speaker and related question and answer session. Lectures will not be taped or disseminated without the speaker's permission.
- d. The Director, NDU Security provides security as required to control access to Lincoln Hall Auditorium.

9. INFORMATION REQUIREMENTS.

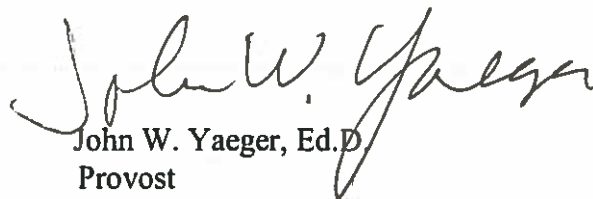
- a. Location: Abraham Lincoln Hall Auditorium unless otherwise announced.
- b. Attendance: PLS and SLF lectures and seminars are mandatory for all students of the College of International Security Affairs, Eisenhower School, the National War College, and select students of the iCollege. One seminar of Joint Advanced Warfighting School students from the Joint Forces Staff College will be invited to attend in residence, but their attendance is not mandatory. Faculty members responsible for facilitating the follow-on small group discussions are welcome to attend as space is available, but if they do not attend they must follow the lecture on the closed-circuit broadcast. Attendance restrictions are necessary due to space limitations. All participants in the lectures must understand and are expected to honor the non-attribution policy.
- c. Introduction: Students will introduce the PLS and SLF distinguished speakers. The student providing the introduction will be selected on a rotating basis from the Colleges as coordinated by the Office of Academic Affairs. Students designated to introduce a speaker will coordinate with the Office of Academic Affairs no later than one week prior to the lecture to receive supporting information.
- d. Uniforms: Unless otherwise announced, military students and faculty will wear Class A uniforms for all PLS and SLF lectures.

10. RELEASABILITY. UNLIMITED. This policy is approved for public release and is available on the Intranet and Internet from the NDU Website at <https://portal.ndu.edu/Policies%20Instructions%20and%20Guidance/Forms/AllItems.aspx>.

11. NDU PROPONENT. Office of Academic Affairs.

13. EFFECTIVE DATE. This policy is effective July 14, 2014.

14. REVISIONS. Submit recommended policy/regulation changes to NDU – Academic Affairs, 300 5th Avenue SW, Suite 309, Washington, D.C. 20319-5066.


John W. Yaeger, Ed.D.
Provost